



# Department of Public Health and Human Services

## CHILD DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

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### INSPECTION INFORMATION

**Facility:** Helena School Dist - Jefferson

**Type:** Key Indicator Survey      **Date:** 10/18/2017      **Time:** 04:15 PM

**Director:** Kirsten Roush

**Contact:** \_\_\_\_\_

**Licensing Worker:** Anna Haire      **Phone #:** (406) 444-1954

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**Time:** 04:15 PM # **children:** 30 # **under 2:** 0 # **caregivers:** 4

**Time:** \_\_\_\_\_ # **children:** \_\_\_\_\_ # **under 2:** \_\_\_\_\_ # **caregivers:** \_\_\_\_\_

**Time:** \_\_\_\_\_ # **children:** \_\_\_\_\_ # **under 2:** \_\_\_\_\_ # **caregivers:** \_\_\_\_\_

**STAFF RATIOS**

Yes 1. License

**BUILDING/FIRE REQUIREMENTS**

Yes 2. Inside Facility

Yes 3. Equipment

**OUTDOOR TOUR**

Yes 6. Play Area

**INFANTS/TODDLERS**

N/A 19. Sleeping

**WRITTEN RECORDS**

Yes 25. Parent Information

No 26. Facility Records

**37.95.141(2)**

(2) The facility shall have a master list of the name, address, and phone number of all children in their care and their parents.

**The intent of this rule was not met:**

Based on interview, CCL found that the site did not have a master list.

**Plan of Correction was accepted on 11-29-17.**

Yes 27. Child File Review

Yes 29. Caregiver File Review